

**EXPENSE VOUCHER**

Date \_\_\_\_\_

Meeting or Activity \_\_\_\_\_

Date of Event \_\_\_\_\_

Program to be charged \_\_\_\_\_

Account Charged	Item	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

TOTAL \$ \_\_\_\_\_

I certify that these expenses are true and correct to the best of my knowledge.

Signed \_\_\_\_\_ Position \_\_\_\_\_

Make check payable to: \_\_\_\_\_

Date Paid \_\_\_\_\_ Check # \_\_\_\_\_

Bell Baptist Association Profit & Loss Budget Overview January through December 2009			Jan - Dec 09
<b>Expense</b>			
4400 - Administrative Team			
4401 - Administrative Team sum			
4402 - UMHB Gift	2,000.00		
Total 4401 - Administrative Team sum	2,000.00		
4405 - Stewardship Team	155.00		
4406 - DOM Ministry	1,500.00		
Total 4400 - Administrative Team	3,655.00		
4410 - Mission Development Council			
4411 - Mission/Outreach Team sum			
4411b - Assoc. Trailer	420.00		
4412 - Assoc. Emphasis Week	150.00		
4413 - Mission Extension Exp.	18,000.00		
4413a - Mission Ext. reserve	9,000.00		
4414 - Prison Ministry	1,200.00		
4415 - J.A.I.L. Ministry	2,000.00		
4416a - DOM mission travel	2,500.00		
4420a - Good Neighbor team	1,000.00		
4420b - LifeCall/MSO team	1,000.00		
4420c - Immigration team	500.00		
4420d - Planning team	500.00		
4420e - Partnership team	5,000.00		
4420f - Prayer Team	500.00		
Total 4411 - Mission/Outreach Team sum	41,770.00		
4416 - Bapt Student Ministry Team FCP			
4417a - Summer Missions	5,000.00		
4417b - Summer Missions Exp.	2,000.00		
4419 - UMHB-BSM	620.00		
Total 4416 - Bapt Student Ministry Team FCP	7,620.00		
4420 - Mission Service Corps Team	0.00		
4421 - Woman's Missionary Union Team	1,300.00		
4423 - HLCCC General Gift	900.00		
4424 - LIFE Camp Team	4,500.00		
Total 4410 - Mission Development Council	56,090.00		
4430 - Church Health Team sum			
4422 - Evangelism Team	1,200.00		
4433 - VBS Team	150.00		
4434 - Training Events	400.00		
4435 - Ministry Education Team	1,600.00		
4436 - TACMO Team	500.00		
4438 - Bible Study Team	500.00		
Total 4430 - Church Health Team sum	4,350.00		
4440 - Church Fellowship Team sum			
4418A - BSM-TC Stipend	5,000.00		
4418E - BSM-TC ministry expense	1,700.00		
4437 - Student Ministry Team	1,600.00		
4439 - Music Team	1,000.00		
4441 - Church Fellowship Team	800.00		
Total 4440 - Church Fellowship Team sum	10,100.00		
4450 - Office Support Team			
4451 - Insurance-Equip-Wkrs.Comp		2,700.00	
4452 - Office Equipment		1,000.00	
4453 - Computers		2,900.00	
4454 - Office Supplies		3,300.00	
4455 - Utilities		15,500.00	
4456 - Postage		2,800.00	
4457 - Misc. Reimbursement		40.00	
4459 - Print/Publications		800.00	
4460 - Media Library		100.00	
4461 - BBA counseling		100.00	
Total 4450 - Office Support Team		29,240.00	
4470 - Personnel Salary Expense			
4471 - Director of Missions		74,136.00	
4472 - DOM Salary			
Total 4471 - Director of Missions		74,136.00	
4480 - Office Personnel			
4481 - A/A Salary		29,741.00	
4482 - Finance Assist. Salary		10,078.00	
4484 - Employer FICA		2,500.00	
4485 - Employer Medicare		586.00	
Total 4480 - Office Personnel		42,905.00	
4490 - Christmas Bonus		1,400.00	
Total 4470 - Personnel Salary Expense		118,441.00	
4491 - Other Personnel Expense			
4492 - Professional Expense			
4493 - DOM Monthly Expense		3,000.00	
4493a - DOM mileage exp.		3,600.00	
4494 - Admin. Assist. Prof. Expense		450.00	
Total 4492 - Professional Expense		7,050.00	
4496 - Conference & Convention Exp.			
4497 - DOM Convention Exp.		1,450.00	
4498 - Admin. Assist. Conference Exp.		1,100.00	
Total 4496 - Conference & Convention Exp.		2,550.00	
Total 4491 - Other Personnel Expense		9,600.00	
4499 - Contingency Reserve		3,000.00	
Total Expense		234,476.00	
Net Ordinary Income		-47,476.00	
Net Income		-47,476.00	