

**Central Texas  
Church Planting Center  
2019-2020 Syllabus**

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**Introduction**

April 23<sup>rd</sup> – 6:00-8:00pm How to Organize a Mission Trip – Don Jeffreys

8:00-9:00pm - Orientation

**Section 1: Strategy Development**

**Session 1** – April 30<sup>th</sup> – Mission/Vision/Core Values

**Session 2** – May 7<sup>th</sup> – How to build a New Members Class

**Session 3** – May 14<sup>th</sup> – How to use and understand demographics

**Session 4** – May 21<sup>st</sup> – How to organize and lead a Bible study or Discipleship Group

**Session 5** – May 28<sup>th</sup> – Coaching and Mentoring

**Session 6** – June 4<sup>th</sup> – Social Media and Website Building

**Section 2: Evangelism and Discipleship**

**Session 1** – June 18<sup>th</sup> – How to establish an Evangelism Strategy

**Session 2** – June 25<sup>th</sup> – How to engage and start a conversation with a lost person/How to share Christ with a non-believer

**Session 3** – July 2<sup>nd</sup> – How to pray with someone to receive Christ/Follow-up with a new believer

**Session 4** – July 16<sup>th</sup> – How to establish a Discipleship Strategy

**Session 5** – July 23<sup>rd</sup> – How to Evaluate your ministry

**Session 6** – July 30<sup>th</sup> – Setting realistic goals/Long range planning and management

### **Section 3: Church Administration/Leadership Development**

**Session 1** – August 6<sup>th</sup> – How to build strong staff relationships and teams/How to maintain ongoing non-negotiable training and sharpening

**Session 2** – August 13<sup>th</sup> – How to identify, invest in, and empower new leaders/How to manage and celebrate church staff and volunteers

**Session 3** – August 27<sup>th</sup> – How to develop a church budget/Financial planning and spending/Monthly reports/Conduct and lead business meetings

**Session 4** – September 3<sup>rd</sup> – Self-aware as a leader/Minister with a servant’s heart (Identity)/How to maintain a powerful prayer life in leadership (Soul Care)

**Session 5** – September 10<sup>th</sup> – How to maintain and be accountable to mentors and coaches

**Session 6** – September 17<sup>th</sup> – How to use transparency and vulnerability wisely/How to maintain trust in leadership

### **Section 4: Worship Experiences**

**Session 1** – October 1<sup>st</sup> – How to establish a greeting process and follow-up plan for guests/Decision and prayer cards

**Session 2** – October 8<sup>th</sup> – How to develop an order of service/How to keep music and sermon in harmony

**Session 3** – October 15<sup>th</sup> – How to build vision alignment across all media/How to manage sound and atmosphere

**Session 4** – October 22<sup>nd</sup> – How to keep “Big Picture Thinking”/How to keep focus by remembering

**Session 5** – October 29<sup>th</sup> – How to build a bridge to the community for contextualization

**Session 6** – November 5<sup>th</sup> – How to handle church funds and requests for donations (Tithes and offerings)

### **Section 5: Preaching**

**Session 1** – November 12<sup>th</sup> – How to examine the Biblical text

**Session 2** – December 3<sup>rd</sup> – How to develop and use relevant illustrations

**Session 3** – December 10<sup>th</sup> – How to preach to lead to a decision/How to conduct an altar call

**Session 4** – January 7<sup>th</sup> – How to manage a preaching schedule and study time (Time management) and plan for Sunday each week (Preaching calendar)

**Session 5** – January 14<sup>th</sup> – How to preach with strategic application/Delivering a sermon with a point

**Session 6** – January 21<sup>st</sup> How to preach to lead your church to vision development

### **Section 6: Pastoral Care Competencies**

**Session 1** – January 28<sup>th</sup> – How to preach funerals, weddings, the ordinances (Baptism and the Lord's Supper)

**Session 2** – February 4<sup>th</sup> – How to counsel for death and dying, alternate lifestyles, marriage/Hospital visitation/When to refer for mental health

**Session 3** – February 11<sup>th</sup> – How to respect confidentiality/How to recognize child abuse

**Session 4** – February 18<sup>th</sup> – Ministry Safe Awareness

**Session 5** – February 25<sup>th</sup> – How to manage conflict and resolution

**Session 6** – March 3<sup>rd</sup> – Overall Pastoral Care

### **Section 7: Core Group Development and Church Launch**

**Session 1** – March 10<sup>th</sup> – How to build a “core group”

**Session 2** – March 17<sup>th</sup> – How to conduct fundraising

**Session 3** – March 24<sup>th</sup> – Finding ministry space

**Session 4** – March 31<sup>st</sup> – How to develop Church Governance, Polity, Church Constitution and Bylaws

**Session 5** – April 7<sup>th</sup> – How to understand church tax laws and requirements/Opening a bank account

**Session 6** – April 14<sup>th</sup> – Managing after launch expectations