

BACKGROUND REPORT AUTHORIZATION FORM

As part of the employment process with First Baptist Church Killeen, I hereby authorize Protect My Ministry, on behalf of First Baptist Church Killeen, to procure a criminal background report. I authorize this report to be obtained whenever requested by First Baptist Church Killeen. I understand this report may be obtained before and/or after I have become employed at First Baptist Church Killeen.

I understand that I may request a complete and accurate disclosure of the nature and scope of the background verification.

I further understand this includes but is not limited to a criminal background report.

By providing the following information and signing below, I hereby authorize the above mentioned criminal background search.

Applicant/Employee Name (*please print*)

Applicant/Employee Signature

Maiden Name

Check One: Male Female

Address

City

State

Zip

Email (*mandatory*)

Phone

____-____-_____
Social Security Number*

____/____/_____
Date of Birth* (mm/dd/yyyy)

*For identification purposes only

NOTICE – BACKGROUND INVESTIGATION

In connection with your employment with First Baptist Church Killeen, notice is hereby given that a consumer report and/or investigative consumer report may be obtained from a consumer reporting agency for employment purposes. These reports may contain information about your character, general reputation, personal characteristics, and mode of living, whichever are applicable. They may involve personal interviews with sources such as your neighbors, friends, or associates. The reports may also contain information about you relating to your criminal history, credit history, driving and/or motor vehicle records, education or employment history, or other background checks.

You have the right, upon written request made within a reasonable time after the receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report prepared by contacting First Baptist Church Killeen and Protect My Ministry, 14499 N. Dale Mabry Hwy, Suite 201, Tampa, FL 33618; phone: 1-800-319-5581. For information about Protect My Ministry’s privacy practices, see www.protectmyministry.com. The scope of this notice and below authorization is not limited to the present and, if you are hired, will continue throughout the course of your employment and allow First Bpatist Church Killeen to conduct future screenings for retention, promotion or reassignment, as permitted by law and unless revoked by you in writing.

ACKNOWLEDGMENT AND AUTHORIZATION

By signing below I hereby authorize the obtaining of consumer reports and/or investigative consumer reports by First Baptist Church Killeen at any time after receipt of this authorization and throughout the course of my employment, if applicable.

Signature

Date

Name (*please print*)

Last Four Digits of Social Security Number

Signature of Parent/Guardian if subject is under 18

Date

Parent/Guardian Name (*please print*)

Parent/Guardian Email if subject is under 18 (*mandatory*)